SPECIAL Meeting of Velo Club Board DRAFT Minutes
5/25/21 Via Zoom Conference Call

Present: Vice President, Patrick Tregenza; Treasurer, Jack McKenna; Secretary, Keely Clifford; Members-at-Large, Tom Rolander and Suzanne Kroeze.

1. **Call to Order** - Patrick called the meeting to order at 7:15pm

2. **Announcements** – Patrick announced that Chris Swainson has resigned as President and Board member, per his letter emailed to all Board members this afternoon. Also, Jose Koffman has agreed to serve on the VCM Board beginning immediately. Jose has a strong financial background and will likely take over from Jack when he finishes his term.

3. **Discussion of By-Laws and Way Forward** - All
   VCM By-Laws state the Vice President can take over if the President is no longer able or willing to act as President. Patrick stated that he would be willing to take over as President until the next election. Keely motioned and Jack seconded that Patrick should take over as President. The Board unanimously approved the motion. Patrick will draft, then circulate to Board members for comment, a letter to VCM members announcing the change and thanking Chris for his almost 5 years of service in support of VCM.

4. **New VCM Brochure** – Patrick
   Patrick showed the most recent version of the brochure and moved that we accept the brochure with the liability sentence, authorizing $350 to print 1000 copies. Tom seconded. The Board unanimously approved the motion.

5. **New Club Kit** – Patrick
   Patrick has almost finalized the kit and will send to Board members in the next few days.

6. **By-Laws Revisions** – All
   Board discussed the possible need to make changes to the by-laws, including adjusting the fiscal year, adding a 7th Board member and adding some sort of Junior representative. Jack offered to draft the By-Laws language. Tom recommended that the fiscal year wording not specify exact dates, in case they need to be changed in the future. Keely and others agreed with this recommendation.

7. **Liability Discussion** – All
   Board continued this discussion. Tom said he recently discussed liability issues at length with the President of the San Jose Bike Club (SJBC), which has 1000 members. SJBC president stated that ALL their regular rides are UNOFFICIAL. There are no sanctioned rides. Suzanne stated that is the same policy VCM has had all along.

8. **Meeting Ended at 7**:49pm